

Jefferson Elementary School

1543 Chester Hwy
York, SC 29745

803-684-1942

Fax 803-684-1944

<http://www.york.k12.sc.us/JES>

Office Hours: 7:15 am- 4:00 pm

School Hours: 7:45 am – 2:15 pm

2022-23 YSD1 STUDENT-PARENT HANDBOOK ADDENDUM



Equal Opportunity:

York School District 1 offers opportunities for admission to students and employment for personnel. The programs and activities of the district are offered equally to all students without regard to race, color, national origin, religion, age, disability or sex. Inquiries should be directed to Mark Sanders, PO Box 770, York, SC 29745, phone (803) 684-9916.

Jefferson Elementary is dedicated to equality of opportunity. Jefferson Elementary does not practice or condone discrimination in any form against students, employees, or applicants on the grounds of race, color, national origin, religion, sex, age, or disability.

August 2022

Dear Parents and Students,

Welcome back! I am so excited to see your smiling faces and hear all the great things our students have been involved in during the summer. I hope everyone enjoyed a relaxing summer and is ready for another successful year.

This time of year is always an exciting time. The return of students and staff brings the promise of both new and old relationships and multiple opportunities for growth (personal and professional). It also offers numerous occasions for shared learning experiences that provide unique challenges and great rewards.

I want to take this opportunity to emphasize how much our faculty and staff look forward to your return and how much we care about your success and well-being. While we strongly focus on academics, we teach the whole child so that our students can reach their highest potential. We want our students to be responsible, show initiative, be creative, set and meet goals, resolve conflicts and problems, think critically, learn from mistakes, and be contributing citizens of our community and world. We look forward to working on those goals collaboratively with you.

I am thrilled that you are a part of Jefferson, and I am looking forward to a wonderful school year together!

Thank you so much for being so supportive.

Mattie Hughes, Principal

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OFFICE STAFF

Principal:	Ms. Mattie Hughes
Assistant Principal:	Ms. Megan Hoyt
Guidance:	Ms. Sydnie Stover
Powerschool:	Ms. Tiffany Brown
Bookkeeper:	Ms. Tammy Harper

SCHOOL SPIRIT

Colors: Blue and Gray

Mascot: Dolphin

TEACHING AND LEARNING

Homework

According to the U.S. Department of Education, “the major purposes of homework are to help students review and practice what they have learned, prepare for the next day’s class, learn to use resources such as libraries and reference materials, and explore subjects more fully than time permits in the classroom. All assignments must have relevance to students. Parental involvement in the completion of assignments should be minimal.”

Elementary Guidelines - Suggested amounts of time:

K/1st – not to exceed 30 minutes per day

2nd/3rd grade – not to exceed 45 minutes per day

4th/5th grade – not to exceed 60 minutes per day

Suggested activities: Reading, unfinished homework, interviews, math facts, review for test, research and preparation, sight words

Media Center

The William E. Lowry Media Center is the hub of our school. Students will be actively using the library throughout the school year. Each student will be issued a student identification number. This number will be used to check out library materials. It is the responsibility of the student to learn the number and always use it. Books may be checked out for one week and may be renewed for an additional week if a student desires. There are no fines for overdue books. Students are requested, however, to properly care for books in their charge and to return books when due. Parents can help their children develop a genuine love for books and reading by encouraging them to read and by reading to them at home. Losses from the library are usually few. As in any library, parents are responsible for books lost or damaged by students. Library privileges will be taken away if proper behavior and responsibility are not followed. Parents are welcome to use the Media Center at any time.

Daily Procedures

Arrival to School

Doors open for students at 7:15 a.m. Parents should not leave students at school before that time.

Students will go directly to their classrooms to begin their day.

Dismissal Method

No student will be allowed to go home a different way from his regular travel unless permission is requested by a parent/guardian in writing. Due to concerns regarding student safety, JES Elementary School personnel prefer not to accept messages over the telephone requesting that the child's mode of transportation to go home be changed. **All riders changing bus routes that is not typical to their daily transportation must have pre-approval through administration.**

The normal mode of transportation can be altered under the following conditions:

1. The child comes to school with a signed and dated note from the parent. The note would be given to the classroom teacher, who would then forward it to the office.
2. The parent personally comes into the school office and makes the request. The office will call the child so the message can be relayed to him/her. The parent will also be asked to put the request in writing.
3. A parent calls the office **prior to 1:30 pm** and request the child's mode of transportation be changed.

IF THE ABOVE ARRANGEMENTS HAVE NOT BEEN MADE, THE CHILD WILL BE SENT HOME ACCORDING TO HIS/HER USUAL MODE OF TRANSPORTATION.

Dismissal Times

Parents who come for their children should pick them up promptly at dismissal time. The dismissal schedule is as follows:

2:15 p.m.	Bus riders are dismissed at the side of the building in the bus parking lot
2:15 p.m.	Car riders are dismissed to the car rider line
2:30 p.m.	Remaining students are brought to the office to wait for ride

*Parents are asked to come only at the scheduled times.

***If students are left at school after 3:15 PM without contact from the parent/guardian, the local Sheriff's Office will be contacted for assistance.**

Early Dismissal

Students are expected to remain in their class until the end of the instructional day (2:15 p.m.) **For the safety of all students, no student will be dismissed early without a parent or legal guardian coming to the Main Office to sign the student out. We will not dismiss a child after 1:45 pm. Children dismissed after 1:45 will not be called to the office until 2:15.** You will be required to provide identification to school authorities.

Should there be a need for someone other than a parent or legal guardian to pick up a student early, the office will verify that the person is listed on the student's enrollment form.

- Parents are asked to wait at the office for their child once dismissal arrangements have been made.
- Only the names appearing on the student's emergency form will be allowed access to the student.
- If for whatever reason your contacts change, it is your responsibility to alert the office immediately.

The school asks that you keep early dismissals to a minimum. Any and all early dismissals or tardies may appear on the student's school attendance records.

Car Riders

School personnel will accompany students being transported by car to the parent pick-up line at the various dismissal areas of the school. Please follow the signs for parent pick up. Because of the number of students

being transported by personal vehicles, as well as safety concerns, parents are required to wait in the parent pickup line to pick up children. Parents must remain in line in their vehicle and display car tag with child's name.

Arrival and Dismissal Procedures

AM DROP OFF: Car Riders

Pre-K (Mrs. Gilcher and Mrs. Whetstine): All Pre-K car riders may be dropped off at 7:15. Please park your car in the parking lot closest to your child's class and walk your child into the side door.

5K-4th Grade: Car rider drop-off begins at 7:15. All other car riders, 5K- 4th grade, are to follow the **red line** for drop off. Staff members are out front to help with drop off. For the safety of our students and staff, parents should only drop off in the car line. Please do not allow your child to walk across from the parking lot.

PM PICK UP: Car Riders

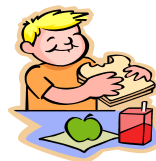
All PreK- 4th grade car riders are picked up in the regular car rider line. Please follow the **blue line** for dismissal.

Lost and Found

Articles that have been found in the school building, on school grounds, or on school buses are placed in the Lost and Found area in the room outside of the gym where their owners may claim them. At the end of the year, unclaimed items will be donated to a local charity. Parents are requested to label all removable articles of clothing, lunch boxes, and important school supplies with the child's first and last name.

Breakfast and Lunch Program

Students are encouraged to participate in the breakfast and lunch program. Students will be offered breakfast in the classroom each day. All students will eat lunch in the cafeteria during lunch. Students bringing their lunches should not bring food that has to be heated in the microwave. If a student has a particular health need concerning lunch food, please contact the nurse.



Everyone visiting our cafeteria (family, visitors, volunteers, etc.) must check-in at the office with a valid state-issued ID. Visitors at lunch may sit at the designated cafeteria table for them to allow space to sit with your student. Visitors are also not allowed to follow students back to the classroom after lunch.

Family members are encouraged to eat lunch with their child(ren). Each adult must pay for his/her lunch by check or cash. We do not have the capabilities to process credit/debit cards in our cafeteria.

The daily charge for breakfast is \$1.00 for students and \$2.80 for adults. The daily charge for lunch is \$2.35 for elementary students, and \$2.45 for middle and high school students. Adult lunch is \$4.40.

An application for free/ reduced price meals is available online at <https://www.lunchapplication.com/> or on the school district's website. The fastest way for your application to be processed is to fill out the online application. Paper applications are also available and can be found at the front office of each of the schools or the district office. Paper applications must be filled out in their entirety in ink and returned to your child's school cafeteria manager or the district office. ALL sections on the application must be completed to prevent delays in the approval process for your child. Please complete only (1) application per household. The price of a reduced breakfast is \$.30 daily. The price of a reduced lunch is \$.40 daily. Please check with your child's school for serving times for meals.

Students must help keep their area neat and clean by cleaning napkins, straws, or milk cartons from the table. Students are **not** allowed to take any food or drink from the cafeteria to eat on school grounds or in the

classroom. In order to preserve our new flooring, we ask that students only bring clear beverages. Please do not bring colored beverages.

Recess

All classes will have 15-20 minutes of recess. Whenever it is possible, and in the best judgment of the administrator, recess time will be spent outside the building. Of course, when conditions such as extreme cold or soaking rains are evident, recess will be held inside.

Telephone Use/Messages

The school telephone number is (803) 684-1942. The telephone is for school business. Students will not be called from class for incoming calls unless it is an emergency. Parents are requested not to phone-in messages to students unless it is absolutely necessary. Parents wishing to confer with teachers on the phone are requested to limit their calls to before or after school unless a teacher has requested a call during his/her planning period.

Student Conduct

Behavior Plan

We focus on positive intervention to support each individual student to perform his/her best. We want our children to learn in a safe and positive environment. Students in each classroom will follow a “clip chart” where they are able to move up when behaviors are positive and reinforced or move down when they demonstrate misbehaviors. The following rules will be strictly enforced for the safety of all students and for the promotion of a more positive school atmosphere:

- 1) Follow directions quickly!**
- 2) Raise your hand for permission to speak!**
- 3) Raise your hand to use the restroom!**
- 4) Make smart choices!**
- 5) Make your dear teacher happy!**

All staff will utilize a school-wide color system that assesses appropriate and inappropriate student behavior.

The colors are:

Blue: I do what is right because it's the right thing to do.

Green: I do the right thing because others expect me to.

Yellow: I'm being inappropriate and not following the community agreement.

Red: I am being unsafe and/or disruptive.

All students are encouraged to demonstrate “blue” behavior throughout the entire school day.

Consequences for misbehaviors may include, but not limited to: teacher/student conference, time out, reduce or loss of privileges, parent contact (by note, phone, person to person, email), school counseling office referral, behavior interventionist or office referral, in-school- suspension, out-of-school suspension, removal from class, and/or parent contacted to pick up child early from school.

Student Dress

The school recognizes that there are fads and styles, which affect student dress. Students should come to school dressed in a manner not hazardous to their health or safety or disruptive to classroom routine. We ask both parent and student cooperation in maintaining a standard of dress appropriate for school.

There appears to be a definite relationship between good dress habits, good work habits, and proper school behavior. The school district realizes that dress and grooming are personal matters; however, students should not distract fellow classmates from the important business of learning by displaying extreme fads in clothing or grooming. York School District 1 seek the cooperation of the students and parents as we work together toward

having our students enjoy today's styles while at the same time they are developing good taste in grooming and dress. The responsibility for the dress and appearance of the students shall rest with individual students and parents. They have the right to determine how the student shall dress, providing that such attire is not destructive to school property, complies with requirements for health and safety, and does not interfere with the educational process. The administration is authorized to take action in instances where individual dress is determined to be disruptive to instruction or the orderly operation of the school or school events.

Consequences will be issued at the discretion of the administrator.

The following, while not an exhaustive list, are examples of inappropriate dress and will not be permitted in classes in York School District 1:

- Tight fitting and/or revealing clothing (i.e., midriff, undergarments, or are see-through)
- Tank tops with spaghetti straps
- Clothing with obscene or suggestive language; any clothing or jewelry with advertisements or symbols of alcohol, drugs, tobacco, sex or violence.
- Hats, bandanas, head bands, or any garments which cover the head
- Sunglasses/shades
- Pants, shorts or trousers worn below the student's natural waistline.
- Shorts that are less than the "finger-tip" length.
- Pajamas/nightwear/bedroom/house slippers
- Flip flops and/or slip-ons are strongly discouraged.
- Tennis shoes must be worn on PE day.

NOTE: It is also requested that parents and visitors to comply with these same rules while visiting the school.

YSD1 Clear Bag Guidelines and Procedures

Ensuring the safety of students, staff, and guests of York School District One is a top priority. Clear bags provide another level of safety and security recommended by the Department of Homeland Security. In keeping with this recommendation, York School District One will implement Clear Bag Guidelines and Procedures to ensure that our venues are safe for all. As students, staff, and guests' approach and enter event venues, law enforcement and staff workers can more easily spot prohibited items providing the ability to resolve safety or security concerns before they become an issue or threat. Additionally, YSD1 Clear Bag Guidelines and Procedures promote the Department of Homeland Security's "See Something, Say Something" campaign.

Students, staff, and guests of after school Athletic and Performing Arts events held at York School District One venues will be expected to comply with Clear Bag Guidelines and Procedures.

Students, staff, and guests are allowed one large clear bag plus a small purse-type clutch. The large clear bag must be no larger than 12"x 6" x 12" and made of clear material that is easily searched. A gallon Ziploc-style bag is a readily available clear bag that meets these requirements. The small purse-type clutch can be used to carry more personal items but remains subject to search. The clutch must be no larger than 4.5"x 6.5." Medically necessary items are approved but subject to search. Every spectator, including children, is allowed to enter the venue with one clear bag.

The following prohibited bags include, but are not limited to:

Purses larger than a clutch bag, briefcases, backpacks, fanny packs, cinch/drawstring bags, luggage of any kind, computer bags, diaper bags, binocular cases, and camera bags.

1. Prohibited items include, but are not limited to, the following: weapons, alcohol, animals, (other than service animals as defined by ADA), drugs, lasers, fireworks, or outside food and drinks.
2. If a spectator attempts to enter the venue with a clear bag, the event staff member should visually inspect the contents of the bag by looking through the outside of the clear bag. In the majority of cases, a visual inspection through the outside to the clear bags should be sufficient to determine that no contraband is being brought into the venue. If the event staff member determines that he/she is unable to adequately screen the bags contents from the outside bag, he/she is permitted to feel the bag or open it to look for any concealed items. Event staff members should be aware of the possibility that contraband may be concealed within blankets/garments carried in the clear bag or within a smaller bag stored inside the clear bag.
3. If a spectator attempts to enter the venue with a permissible non-clear bag such as a small purse, “clutch,” or medical device the bags are subject to search.
4. If a member of the media with proper credentials attempts to enter with an equipment bag, the event staff member should conduct a search of the bag prior to allowing entry.
5. If a spectator does not comply with a request to search a bag, he/she will be asked to return the bag to his/her vehicle. No spectator should be authorized to enter a venue without first complying with this procedure.
6. On occasion event staff members may encounter noncompliant or verbally aggressive individuals during the screening process who do not agree with the application of the rules to their person or property. If this occurs, the event staff should remain calm and attempt to deescalate the situation by re-explaining the rules. If the situation persists, the event staff member should stop the interaction and the uncooperative individual should be asked to step outside of the venue until a supervisor and/or nearby law enforcement officer can be notified and respond. At no time should the event staff member make the interaction personal or do anything that would escalate the situation.
7. If contraband is located, the appropriate event supervisor or law enforcement officer should be notified.

Jefferson Elementary School is a Title One School. In order to raise academic achievement for all students, this school-wide program permits a school to use funds from Title I, Part A, and other Federal education program funds and resources to upgrade the entire educational program of the school. If you have any questions concerning this program, or would like to make recommendations as to how these funds are spent, please call Mattie Hughes at 803-684-1942.

Jefferson Elementary School's Parent Involvement Policy

2022-2023 School Year

I. Policy Involvement

The Parent Involvement Policy is jointly developed with, agreed upon with, and distributed to, all of the parents of participating children. We will provide full opportunities for the participation of parents with limited English proficiency and parents with disabilities. Furthermore, we will coordinate and integrate parental involvement programs and activities at the school level with other federal, state, and district programs. The Parent Policy will be presented for discussion and approval with parents and the community during the initial open house meeting. The Policy will be updated as needed and reviewed annually by a team of people – including parents, community members, school and district administrators, and school faculty and staff members – in order to continuously meet the changing needs of our parents, our students, and the school.

II. Shared Responsibility: Parent – School Compact

School – Parent Compact, jointly developed with, agreed upon with and distributed to all parents, will describe how parents, students, and the entire school staff, will share in the responsibility for high student achievement. A team of people – including parents, community members, school and school faculty and staff – will annually review the School Compact.

III. Building Capacity for Involvement

In an effort to ensure effective involvement of parents and to support a partnership among the stakeholders for student achievement, we will:

- assist parents in understanding South Carolina's academic and achievement standards and the school's Title 1 participation by disseminating pamphlets and handouts and conducting parent-teacher conferences, parent workshops, and Open House,
- communicate and monitor a child's progress by interim report cards, quarterly report cards, IEP meetings, telephone calls, parent-teacher conferences, dissemination of PACT information, and academic plans,
- assist parents in helping them improve achievement of their children through parenting workshops, adult education, newsletters that provide activities and suggestions, and students' weekly folders,
- educate teachers and other staff members, with the assistance of parents, in reaching out to, communicating with, and working with parents through PTO, conferences, workshops, and staff development,
- send information related to school and parent programs, meetings, and other activities to the parents in a format and language they can understand through school-generated newsletters, PTO meetings, school improvement council meetings, school calendar, parent/student handbook, and student planner,

- provide opportunities for parents to communicate with the school through open door policy, suggestion box, designated time to meet with principal and/or teachers, and parenting workshops,
- provide other activities to promote parental involvement through National Volunteer Week, field trips, parenting workshops, volunteer programs, and tutoring programs, and
- provide reasonable support for parental involvement activities as parents may request.

Title One Home-School Compact

“A Shared Responsibility for High Student Achievement”

Research clearly indicates that effective learning only takes place when there is a combination of **effort, interest** and **motivation**. Research also states that learning is greatly enhanced when there is a cooperative effort between the student, school and home. With this in mind, the faculty and staff of Jefferson Elementary School pledge to do our very best to improve the academic, social and emotional success of all students enrolled.

School compacts make sure that everyone owns the responsibility of helping children achieve high academic standards. This Jefferson Compact is a promise from all participants to work together for the betterment of the student. We sincerely believe that this compact can only be fulfilled by our team effort, for it is only through the team effort that your child will reach his/her highest potential. We look forward to working with you to provide the best possible education for your child.

AS A PRINCIPAL, I WILL:

- Provide a safe and productive learning environment for all students
- Set high expectations for all students
- Provide the framework for high quality curriculum and instruction
- Enforce school rules fairly and consistently
- Provide ongoing communication with all parents on information such as student progress, school programs, and testing results.
- Seek parent participation in decisions pertaining to school programs and governance and encourage parents to share opinions
- Provide opportunities for parents to meet with teachers, visit and observe in classrooms and volunteer
- Provide ample opportunity for parent-teacher conferences
- Make special arrangements when necessary to help parents participate in school activities

AS A TEACHER, I WILL:

- believe that each child can learn
- make all decisions that are in the best interest of the student
- show respect for each child and his/her family
- help each child grow to his/her fullest potential
- come to class each day prepared to teach and learn
- provide a safe, productive and nurturing learning environment
- model professional behavior and a positive attitude
- ensure fairness and equity in adherence to school, district and classroom rules
- recognize and celebrate the cultural diversity of my students
- maintain an open line of communication with students and parents

- provide a variety of opportunities for parents to become involved in school activities
- be flexible when scheduling parent communication
- provide parents with appropriate information and resources
- provide meaningful and appropriate homework; and
- consult and coordinate with other teachers about the specific needs of each child

AS A PARENT/GUARDIAN, I WILL:

- recognize that I am my child's first and most important teacher
- provide a home environment that encourages my child to learn
- strive to develop the parenting skills needed to help my child succeed
- consistently stress the importance of a quality education and acceptable behavior
- read to or listen to my child read every night
- make sure my child attends school regularly and arrives to school each day on time and well groomed
- provide my child with adequate school supplies for successful learning
- encourage my child to be independently responsible
- communicate regularly with my child's teacher
- review my child's progress reports
- provide educational opportunities for my child throughout the year; and
- if possible, volunteer in my child's school

AS A STUDENT I WILL:

- do my very best in my work and in my behavior
- come to school each day prepared with all my assignments and supplies
- assume total responsibility for my actions
- obey all school and bus rules
- be respectful at all times
- be an active participant in school and community service; and
- read aloud or silently every day

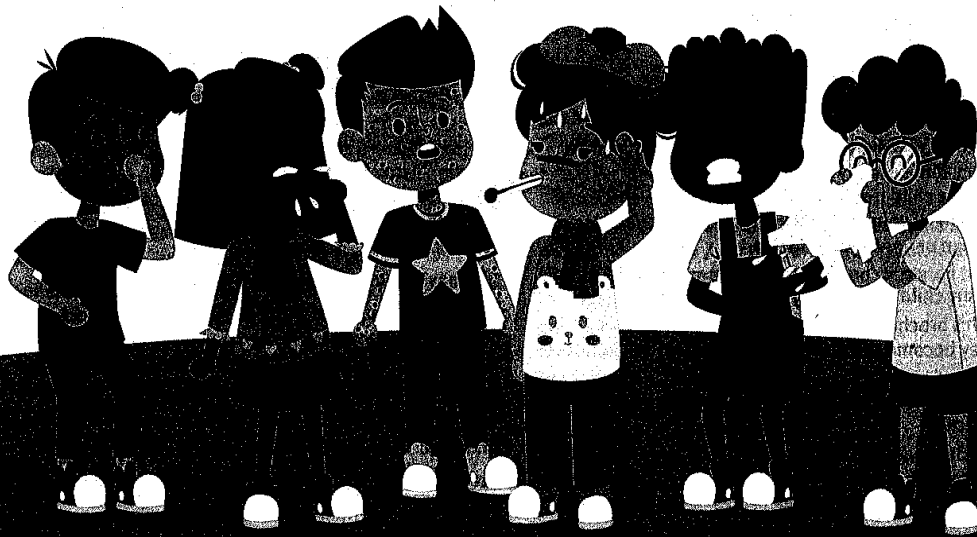
By agreeing to this Compact, you have made one of the most important commitments you will ever make. Thank you for taking the time to make a difference in the life of a child.

Together, we can make a difference!

By signing the acknowledgement form in the student handbook, both the student and the parent are agreeing that you have read and understand the Title One Home-School Compact for Jefferson Elementary School.

Updated June 2022

Staying Home from School or Childcare When Your Child is Sick



If you think that your child has an illness that can be spread to others, please keep him or her home from school or childcare. Contact your healthcare provider or clinic if you think medical attention is needed.

The School and Childcare Exclusion List was updated June 2022

Dear Parents:

This brochure lists the illnesses for which a child must be kept out of school or childcare. It tells you if your child needs a doctor's note or medical treatment to come back to school or childcare after certain illnesses. If you have any questions about the School and Childcare Exclusion List, please contact your child's school, childcare or your local health department.

DHEC has also posted the School and Childcare Exclusion List on the web at the following address:

www.scdhec.gov/health/child-teen-health/school-exclusion

Frequently Asked Questions

When should sick children stay home from school or childcare?

If your child feels too sick to go to school or childcare, or has one of the illnesses on this form, please keep him or her home.

Does my child need to stay home when the child just has a cold?

Most children with mild colds who have no fever and who feel well enough to go to school or childcare do not need to stay home. Most colds spread in the 1-3 days before children show symptoms such as a runny nose or minor cough.

Does my child need to be out of school or childcare if the child has pinkeye?

It is helpful to think of pinkeye like the common cold. It can be spread to others, but it usually clears up without medicine. The best way to keep a child from spreading pinkeye is to encourage good handwashing. If your child has pinkeye and a fever or severe eye pain, take him or her to see a doctor.

How long will my child need to stay home if the child is sick?

The inside of this brochure explains how long children should stay home after they become sick with certain illnesses.

When would my child have to stay out of school or childcare if the child was not sick?

Sometimes children will also have to stay home from school or childcare if they are exposed to some diseases that are preventable by vaccines or if they need to provide a specimen that shows they are no longer shedding organisms that can cause diarrhea. Your school, childcare center or local health department will discuss the amount of time with you.

If my child was excluded, what does my child need to come back to school or childcare?

The list inside this brochure shows whether a **medical note** or **parent note** is required for your child to return to school or childcare after being absent for an illness.

What illness might keep my child from participating in other activities?

Children with illnesses spread by close contact, like lice, scabies, shingles, staph or strep skin infections may not be allowed to participate in some sports or physical education activities. Children with mononucleosis (Mono) or CMV may be told not to participate in Physical Education (PE) or sports in order to avoid injuries. Children with diarrhea may be restricted from participation in water activities like swimming, splash pads, or water tables.

Questions to Consider When Your Child is Sick:

1. Does your child's illness keep him/her from comfortably taking part in activities?
2. Does your sick child need more care than the staff can give without affecting the health and safety of other children?
3. Could other children get sick from being near your child?

If the answer to any of these questions is "**Yes**," please keep your child out of school or childcare.

School and Childcare Exclusion List: A Quick Reference for Parents of Children

Chicken Pox / Varicella

Children with chicken pox may return with a parent note once all of the sores and blisters are dried or scabbed over. If there are no scabs, the child may return to school or childcare when no new sores appear for 24 hours.

Coronavirus Infectious Disease 2019 (COVID-19)

Children with a positive COVID-19 test or monitoring symptoms at home should stay home until they have had no fever for 24 hours without use of fever-reducing medication AND improvement of symptoms AND at least 5 days have passed since symptoms first appeared.

Diarrhea:

For most kinds of diarrhea (defined as 3 or more loose stools in 24 hours):

Students in 1st through 5th grades should stay home until diarrhea stops for 24 hours, or until a healthcare provider clears the child to return to school. Your child can return with a **parent note**.

Older children in **6th through 12th grades** with diarrhea do not have to stay home, unless they are spreading illness in the school setting, they have diarrhea with blood or mucus, or they have diarrhea from one of the contagious conditions listed below.

Children of any age must have a **medical note** to return to school or childcare after having diarrhea that contains blood or mucus. *Children with non-infectious illnesses such as Irritable Bowel Syndrome (IBS) or Crohn's Disease often have uncontrolled diarrhea containing either blood or mucus. These children do not have to have a medical note to return to school or childcare once symptoms have resolved.*

Children who can use the restroom or whose diarrhea is contained in diaper-type underwear do not have to be excluded if the diarrhea is known to be from a non-contagious condition, or if it continues after the child completes antibiotics for a diarrhea-causing illness.

A medically fragile child or child who needs help with using the bathroom may need to be out of school or childcare if the diarrhea makes it hard for his or her caretakers to keep the classroom clean.

Restrict recreational water activities (pools, splash pads, water tables, etc.) until diarrheal symptoms resolve unless indicated below. For diapered children or students of any age who require assistance with personal hygiene, restrict water activities until 1 week after cessation of diarrhea unless indicated below.

If your child was diagnosed with *Cryptosporidium* please wait 2 weeks after diarrhea has stopped before participating in recreational water activities

If your child was diagnosed with *Giardia* please wait 1 week after diarrhea has stopped before participating in recreational water activities.

Children of any age are **excluded** with Diarrhea from *Campylobacter*, *Cryptosporidium*, *E. coli* (Enteropathogenic *E. coli* (EPEC), Enterotoxigenic *E. coli* (ETEC), Shiga Toxin Producing *E. coli* (STEC)), *Giardia*, *Norovirus*, *Rotavirus*, *Salmonella*, or *Shigella*:

E. coli 0157:H7 and other Shiga Toxin Producing E. coli (STEC):

For all ages do not allow recreational water activities (pools, splash pads, water tables, etc.) until 2 weeks after diarrheal symptoms stop.

- **Children in childcare and students under 5 years of age:** Must have 2 back to back tests taken at least 24 hours apart test negative for **STEC**. If antibiotics were prescribed the stool cultures must be collected at least 48 hours after antibiotic completion.
- **Students 5 years of age or older thru grade 12:** Exclude until diarrheal symptoms are resolved for at least 24 hours.
- **Salmonella Typhi (Typhoid fever):** Children under 5 years of age must be out of school or childcare until the diarrhea stops and 3 lab tests taken at least 24 hours apart test negative for *Salmonella Typhi*. If antibiotics were prescribed the stool cultures must be collected at least 1 week after antibiotic completion.

Shigella:

- **Children in childcare and students under the age of 5** must be removed for 24 hours or more after diarrhea has stopped and at least one stool culture is negative. If antibiotics were prescribed the tests must be collected at least 48 hours after antibiotic completion.
- **Students 5 years of age or older thru grade 12:** Remove until diarrhea has stopped for 24 hours or more; provided that the student has good handwashing and is able to self-toilet. A **parent note** is required to return to school or childcare.
 - A student with questionable or poor hand hygiene may be required to have at least one *Shigella*-negative stool culture and to be diarrhea-free for at least 24 hours prior to returning. If antibiotics were prescribed, stool cultures must be collected 48 or more hours after the antibiotics are completed.

Campylobacter, Enteropathogenic E.coli (EPEC), Enterotoxigenic E. coli (ETEC), Giardia, Norovirus, Rotavirus, and most types of Salmonella:

Your child may return with a **parent note** after diarrhea stops for 24 hours.

Fever only

Keep your child home for a fever of 100.4 degrees or higher by mouth or 100 degrees or higher if taken under the arm. Fever without a known cause may require COVID-19 testing or completion of COVID-19 exclusion. The school will specify when your child can return based on the situation.

Flu, Influenza or Influenza-Like Illness (ILI)

(ILI is defined as an oral temperature of greater than 100° F with a cough and/or sore throat for which there is no other known cause)

A child with the flu will be excluded for a fever of 100 degrees with cough and/or sore throat until he or she is fever free for at least 24 hours without any fever medicines. Children with flu-like illness without a known cause will require negative COVID-19 test or completion of COVID-19 exclusion.

Hand, Foot, and Mouth Disease

Children with hand, foot, and mouth disease should be out of school or childcare while they have fever, above normal drooling, trouble swallowing, or are too sick to do normal school or childcare activities.

Head Lice

Children with crawling lice or with nits (eggs) 1/4 inch or closer to the scalp may be sent home at the end of the day, if head-to-head contact with other children can be avoided. Otherwise, they may be sent home immediately.

Your child may return with a **parent note** after one treatment with an over the counter or prescription lice-killing product, if there are no active lice crawling on your child's head. The school or childcare may also allow children to return after crawling lice and nits have been removed from the hair by combing or heat treatment methods.

The school or childcare should check your child's scalp for any newly hatched lice 7-10 days after treatment. If any are present, your child will have to be removed and retreated for lice in order to come back to school or childcare.

Haemophilus influenzae Type B (Hib)

Children with a Hib infection are excluded until cleared by a **healthcare provider** to return to school or childcare.

Hepatitis A

Children are excluded until 1 week after the start of illness or jaundice. The child may return with a **medical note** 1 week after the start of the jaundice or positive specimen collection in the asymptomatic child.

Impetigo

Your child may return after receiving antibiotics for 24 hours, as long as the sores have stopped oozing and are starting to get smaller, or if the sores can be covered completely with a watertight bandage. A **parent note** is needed to return to school or childcare.

Measles (Rubeola)

Children with measles can return with a **medical note** 4 days after the rash begins, if they have no fever and feel well enough to participate in regular school or childcare activities.

Meningitis

A child with signs of meningitis (high fever, rash, stiff neck) must remain out of school or childcare until a **healthcare provider** provides a medical note stating that the child may return.

Mumps

Children with mumps can return with a **medical note** 5 days after the beginning of swelling.

Pink-eye / Conjunctivitis

Children with pinkeye do not have to stay home unless there is a recommendation from the health department or the child's healthcare provider. A child with pinkeye should see a healthcare provider if he or she has fever or severe eye pain.

Rash with fever, behavioral changes or other symptoms

Children who have a quickly spreading rash or a rash with fever or behavior change are to be removed from school or childcare immediately. A **medical note** is required to return.

Ringworm

Children with **ringworm of the scalp** must remain out of school or childcare from the end of the day until they have begun treatment with a prescription oral antifungal medication. Your child may return with a medical note.

Children with **ringworm of the body** must remain out of school or childcare from the end of the day until they have begun treatment with a topical antifungal medication. Your child may return with a **parent note**.

Rubella / German Measles

Keep your child home until 7 days after rash starts. The child may return with a **medical note**.

Scabies

Keep children with scabies out of school or childcare until treatment/medication has been completed (usually overnight). A **medical note** is required to return.

Shingles

Keep children home who have shingles sores or blisters that cannot be covered. Your child may return with a **parent note** once the sores are dried or scabbed.

Skin Infections from Staph or Strep (includes MRSA) or Herpes Gladiatorum

Children may attend school or childcare if the sores are covered with clothes or dressings, and if the drainage does not come through clothes or dressing.

"Strep Throat" / Streptococcal Pharyngitis

Your child with "Strep throat" can return to school or childcare with a **medical note** 24 hours after starting antibiotics, if there is no fever.

Tuberculosis (TB)

Keep children who are diagnosed by a healthcare provider with active (infectious) TB home until the healthcare provider treating the TB writes a **medical note** that says that the child is no longer contagious.

Vomiting

Keep young children home when vomiting has occurred 2 or more times in a 24 hour period. All children should stay home for any green or bloody vomit. If the child is vomiting and also has not urinated for 8 hours the child should stay home.

Whooping Cough / Pertussis

Children with whooping cough can return to school or childcare with a **medical note** after completing 5 days of antibiotics.

If there is an outbreak of disease in your child's school or childcare, DHEC may change the exclusions found in this document in order to stop the spread of disease.

If your child has not received immunizations to protect against diseases like Measles, Mumps, Rubella (German measles), or Chickenpox, he or she may need to be removed from school or childcare if there are cases of these illnesses in the school or childcare. Your school nurse will provide more information if there is an exposure or outbreak.

OK to Attend

Children with the following conditions do not have to be excluded from school or out-of home childcare, if they feel well enough to participate in regular activities:

- Canker Sores
- Chronic Hepatitis B or C
- Colds or coughs, without fever or other signs of illness
- Cold Sores
- Croup
- Cytomegalovirus (your child may need to stay out of PE and sports)
- Disease spread by mosquitos for example Malaria and West Nile Virus
- Diseases spread by ticks: Babesiosis, Ehrlichiosis, Lyme Disease, Rocky Mountain Spotted Fever, Tularemia
- Ear Infection
- Fifth Disease
- HIV infection
- Mononucleosis (your child may need to stay out of PE and sports)
- MRSA, if child is only a carrier
- Pinworms
- Rash without fever or behavior change
- Roseola, once the fever is gone
- Thrush
- Urinary Tract Infection
- Warts, including Molluscum contagiosum
- Yeast Diaper Rash

Help your child stay healthy and ready to learn.

We hope that your child never has to miss school or childcare because of illness or disease. The best protection from disease is prevention. You can help prevent many illnesses by making sure your child receives immunizations and by making sure your child washes his or her hands often.



DHEC Bureau of Disease Control
Division of Acute Disease Epidemiology
2600 Bull Street, Columbia, SC 29201
Phone: 803.898.0861 / Fax: 803.898.0897

scdhec.gov/health/child-teen-health/school-exclusion

CR-010752 7/22

In case of Emergency or Crisis at your Child's School

Your Role as Parent

York School District One acknowledges the importance of student release as a part of overall emergency planning and your role as the parent or guardian is key. York School District One has developed detailed procedures in order to have you reunited with your child as quickly as possible, but even more so, in a safe and effective manner.

There are various emergency situations which may require student/parent reunification. Student/parent reunification may be needed if the school is evacuated or closed as a result of a hazardous materials transportation accident, fire, natural gas leak, flooding, earthquake, school violence, bomb threat, terrorist attack or other local hazard. York School District One will work closely with emergency personnel to get students home safely.

York School District One will use a variety of avenues (York School District One Website, Social Media, Mobile App, and Local News Agencies) to get information to you, the parent, of where and when you can pick up your child. Upon notification that you need to come pick up your child, please be aware of the following:

1. You may be picking up your child from another school or facility.
2. Upon arrival, you will be directed to the Parent Check-In Area and met by a greeter, who will give you a Reunification Information card to complete. You will need a photo ID that will be verified by a district staff member. The check-in area for parents will have tables set up with four lines. Tables will be designated for students with last names beginning A-G; H-M; N-S; and T-Z. You will be assisted to the correct line and the greeter will assist you and answer any questions. Parents without appropriate identification or who cannot be immediately recognized by a staff member will be directed to the appropriate area for assistance.
3. Staff members working at the tables will have the necessary student information in order to verify you as parent or guardian. Once verified a staff member will tear off the bottom section of the Reunification Information form, keep the top section and have you keep the bottom section for the next staff member. That staff member, or "Reunifier", will take the bottom section of the form and go get your child.
4. Once you and your child are reunited, the staff member will, as a final safety precaution, ask the child if he/she is comfortable leaving with you. Again, this is simply one final check to ensure that students are only reunified with the appropriate parent or guardian. Staff will then take the completed form and give to another staff member to file. As you leave through the exit area a staff member will remove the wrist band ID your child is wearing and the process is complete.

York School District One will provide additional information through the outlets mentioned above. Information on how to help your child cope with a crisis, counseling services, and need to know information will be a priority to assist all parents in the aftermath of an emergency or crisis. We greatly appreciate you, as parent, cooperating with school personnel to make this process go as smoothly as possible.

* Please refer to Standard Reunification Method form for further information.



STANDARD™ REUNIFICATION METHOD

STUDENT/PARENT REUNIFICATION

Circumstances may occur at the school that require parents to pick up their students in a formalized, controlled release. This process is called a Reunification and may be necessary due to weather, a power outage, hazmat or if a crisis occurs at the school. The Standard Reunification Method is a protocol that makes this process more predictable and less chaotic for all involved.

Because a reunification is not a typical end of school day event, a reunification may occur at a different location than the school a student attends. If this location is another school, then those students may be subject to a controlled release as well.

NOTIFICATION

Parents may be notified in a number of ways. The school or district may use its broadcast phone or text message system. In some cases, students may be asked to send a text message to their parents. A reunification text message from a student may look something like this: *"The school has closed, please pick me up at 3:25 at the main entrance. Bring your ID."*

PARENT/GUARDIAN EXPECTATIONS

If a parent or guardian is notified that a reunification is needed, there are some expectations that parents or guardians should be aware of. First, bring identification. That will streamline things during reunification. Second, be patient. Reunification is a process that protects both the safety of the student and provides for an accountable change of custody from the school to a recognized custodial parent or guardian.

WHAT IF A PARENT CAN'T PICK-UP THEIR STUDENT?

When a parent can't immediately go to the reunification site, students will only be released to individuals previously identified as a student's emergency contact. Otherwise, the school will hold students until parents can pick up their student.

WHAT IF THE STUDENT DROVE TO SCHOOL?

There may be instances where a student may not be allowed to remove a vehicle from the parking lot. In this case, parents are advised to recover the student. In some circumstances, high school students may be released on their own.

HOW IT WORKS

For students, the school asks that students be orderly and quiet while waiting. Students may be asked to text a message to their parents or guardians. Students are also asked not to send other text messages either in or out of the school or reunification area. Keeping the cellular network usage at a minimum may be important during a reunification.

REUNIFICATION CARDS

For parents, there are a couple of steps. If a parent is driving to the school, greater awareness of traffic and emergency vehicles is advised. Parents should park where indicated and not abandon vehicles. Parents are asked to go to the Reunification "Check In" area and form lines based on the first letter of their student's last name. While in line, parents are asked to fill out a reunification card. This card is perforated and will be separated during the process. Some of the same information is repeated on both the top and separated bottom of the card. Parents are asked to complete all parts of the card.

In the case of multiple students being reunified, a separate card for each student needs to be completed.

BRING ID TO CHECK IN

During check in, identification and custody rights are confirmed. The card is separated and the bottom half given back to the parent.

From the "Check In" area parents are directed to the "Reunification" area. There, a runner will take the bottom half of the card and take it to the Student Assembly Area to recover the student or students.

Parents should be aware that in some cases, they may be invited into the building for further information.

INTERVIEWS AND COUNSELING

In some cases, parents may be advised that a law enforcement investigation is underway and may be advised that interviews are necessary. In extreme cases, parents may be pulled aside for emergency or medical information.



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SRM Handout for Students and Parents | Version 2.1 | 10/28/2011 | Revised: 12/09/2016 | <http://loveuguyson.org>